

9. EDUCATION

Highest Secondary School Qualification

What is your highest COMPLETED secondary school level? (Tick one)

- Year 11 (Form 5) or NCEA level 2 Year 13 (form 7) or NCEA Level 1
 Year 12 (Form 6) or NCEA Level 1 No Previous Qualification

Highest Tertiary Qualification

- National Certificate / Trade Certificate / Diploma Degree
 No previous qualification

If you have completed a previous qualification, please enter the following information:

Name of organisation: _____

Course enrolled in: _____

Year of first enrolment:

Ability to learn

- English is **not** my first language I live with a disability that may affect my ability to learn

10. EMPLOYMENT / PRIOR ACTIVITY

What was your MAIN activity or occupation in New Zealand at 1st October last year?

You may tick only one box.

- Secondary school student Non-employed or beneficiary (excluding retired)
 Wage or salary worker Self-employed
 University student Polytechnic student
 House-person or retired Overseas (irrespective of occupation)

11. STUDY GOALS

- To get a job For personal interest To get a better job / promotion
 To develop my business For self development It was a requirement of my job
 To try for a different career I needed extra skills for my job Other _____

12. BACKGROUND / ETHNICITY

Tick the ethnic group(s) you belong to (for statistical purposes)

You may tick up to three boxes, which apply to you.

- NZ European/Pakeha New Zealand Māori
 Samoan CookIsland Māori
 Tongan Fijian
 Other Pacific Peoples British/Irish
 Australian Other _____

IWI

If you selected New Zealand Māori above, what is the name of your iwi?

- _____ Don't know
 I don't identify with an iwi I identify with multiple iwi

13. PRIVACY STATEMENT

Adviserlink collects and stores information from this form to:

- Comply with requirements by the Ministry of Education and other government agencies.
- Manage internal administrative processes.
- Conduct internal reporting.

When you sign your enrolment form you give Adviserlink permission to do disclose this information on the understanding that Adviserlink observes the requirements set out in the Privacy Act 1993. If you have any concerns about this please contact the PTE Manager at Adviserlink – 0800 932 567.

14. VERIFYING YOUR PAST QUALIFICATIONS

If you wish to claim National Recognition or Recognition of Prior Learning (RPL) for subjects you have previously completed, please sign below:

I authorise Adviserlink, to collect use, disclose and store personal information about me for the purposes of enrolment and verifying my qualifications.

Additionally, I allow third parties holding personal information about me to release such information to Adviserlink for the purpose of verifying my past qualifications.

I agree not to assert any claims or cause of action of any kind against Adviserlink, its agents, clients, employees, and the individuals contacted by Adviserlink arising out of their qualification verification enquiry.

I certify that all my qualifications are true and correct.

SIGNATURE _____

DATE / / _____

15. FEES AND REFUNDS

Fees and refunds are outlined in Adviserlink's Student Handbook (available on Adviserlink's website - www.adviserlink.co.nz)

The following is a summary of the key points:

- Learners have two attempts to complete multiple-choice assessments. Third attempt available at a fee of \$95.
- If an extension of time is requested, it will incur a fee of \$145.
- If a learner re-enrols, the learner will receive a 20% discount off the recommended retail price published on the Adviserlink website.
- Reissuance of a Certificate (partial or full completion) will attract a \$50 fee for each.
- Reissue of manuals will attract a \$75 fee for each manual. This includes postage costs within New Zealand.

Refunds will not be provided for learning or assessment that has started or in instances where materials have been distributed or where external provider fees are due. A refund of course fees may be made when Adviserlink is unable to proceed with the scheduled training.

For further information refer to the Student Handbook. All prices exclude GST.

16. DECLARATION

I declare that to the best of my knowledge all the information supplied on, and with this enrolment form is true and complete. I agree to abide by the conditions described in the Student Handbook and in the terms and conditions contained therein. I consent to:

- The disclosure of personal information as described in the PRIVACY STATEMENT.
- Adviserlink check all available records to confirm that my eligibility for the government funding.
- Adviserlink emailing me information in relation to its products and services.
- Adviserlink using my course feedback and any content collected during my studies in marketing and course content.

SIGNATURE _____

DATE / / _____

WHEN COMPLETE

EMAIL
learn@adviserlink.co.nz

POST
with your cheque to:
Adviserlink
Level 5, 115 Queen Street
Auckland